



Media Posting Request Form

Name of Ministry or Group:

Media Platform:

Social Media(Please make sure the appropriate posts are on the appropriate media outlet)

- Facebook (*High engagement Short videos, Blogs curated content*)
- Twitter (*News, blogs, and GIF*)
- Instagram (*High-resolution photos, quotes, Stories*)
- YouTube (*Videos, LIVE streaming, video series and/or playlists*)

Church Website

- Events Page
- Removal/ Additions to Individual Ministry Pages (must include specific instructions)

Write text here:

*****Please submit this form along with your “text” and “graphic content” to the Church Office for review and publishing.**

Ministry/ Group Leader _____
(Signature)

Date _____

For office use only:

- Approved
- Additional Information Needed / Pending

Comments/Remarks _____

- Not Approved

Church Trustee _____ **Date** _____
(Signature)